

<b>Report Title</b>	Cycle of Meetings, Spokespersons and Appointments to Outside Bodies
<b>Portfolio Holder</b>	Councillor Liam Robinson, Portfolio Holder for Transport and Air Quality
<b>Summary of decision being sought</b>	The Transport Committee is requested to note the cycle of meetings and determine representatives on the relevant Outside Bodies, and Spokespersons for each Local Authority.
<b>Is this report exempt?</b>	No
<b>Is this a Key Decision</b>	No
<b>Is the report urgent</b>	No
<b>Is this decision to be exempt from call in</b>	No
<b>Local Authorities affected</b>	All
<b>Impact and implications of this report</b>	
<b>Financial impact</b>	No
<b>Delegation (s) sought</b>	Not applicable
<b>Supporting the Corporate Plan</b>	A Fairer City Region ✓
	A Stronger City Region ✓
<i>Tick as appropriate</i>	A Cleaner City Region ✓
	A Connected City Region ✓
	A Vibrant City Region ✓
<b>Climate Change Implications</b>	No
<b>Equality and Diversity implications</b>	No
<b>Social Value implications</b>	No
<b>Human Resources implications</b>	No
<b>Physical Assets implications</b>	No
<b>Information Technology implications</b>	No
<b>Legal implications</b>	No

<b>Risk and Mitigation</b>	Yes, see paragraph 4.1
<b>Privacy implications</b>	No
<b>Communication and consultation implications</b>	Yes, see paragraph 4.2
<b>Contact Officer(s)</b>	Senior Democratic Services Officer Lisa Backstrom, Senior Democratic Services Officer <a href="mailto:lisa.backstrom@liverpoolcityregion-ca.gov.uk">lisa.backstrom@liverpoolcityregion-ca.gov.uk</a> 07833 047153
<b>Appendices</b>	Yes
<b>Background Documents</b>	No

# LIVERPOOL CITY REGION COMBINED AUTHORITY

## Transport Committee

7 July 2022

### REPORT OF THE MONITORING OFFICER

#### CYCLE OF MEETINGS, SPOKESPERSONS AND APPOINTMENTS TO OUTSIDE BODIES 2022/23

## 1. PURPOSE OF REPORT

- 1.1. The Transport Committee is requested to consider matters relating to the conduct of business of the Committee for 2022/2023.

## 2. RECOMMENDATIONS

- 2.1. It is recommended that the Transport Committee:
  - (a) note the dates and times of the Transport Committee meetings for the forthcoming year, and agree that attendance at the briefing sessions on transport related matters be an approved duty as per Appendix One;
  - (b) determine the representation and individuals to serve on Outside Bodies for the forthcoming year, noting that these could be subject to change throughout the Municipal Year; the names of the Members to fill any outstanding vacancies following the meeting be submitted to the Monitoring Officer, from which time such Members shall be deemed to be appointed as the Combined Authority's representative as per Appendix Two;
  - (c) appoint Spokespersons for each of the Constituent Local Authorities to answer questions at Council Meetings for the forthcoming year (Appendix Two);
  - (d) note the changes regarding the appointments by the Combined Authority in respect of the Transport for the North (TfN) bodies, namely, the Partnership Board (Substitute Member), the Rail North Committee (Substitute Member) and the General Purposes Committee (Substitute Member) ; and
  - (e) note the appointment of the Chair of the Transport Committee as a co-opted member of the Liverpool City Region Combined Authority, holding the Transport and Air Quality portfolio on behalf of the City Region.

## 3. BACKGROUND

- 3.1 In order to assist Members attending meetings of their own Council it is recommended that the present practice in adopting, where possible, a standard day

and time be continued for meetings of the Transport Committee. The particular time and day have been selected to reduce as far as possible the number of occasions where clashes are likely to occur with meetings of the Local Authorities. The number of meetings held this Municipal Year is in line with the other Committee meetings to provide symmetry within the Committee Timetable.

3.2 The present representation on Outside Bodies is as follows:

(a) TravelSafe Board

Two Labour Group Members and one Opposition Member

(b) LEP Advisory Council

Chair of the Committee

(c) West Coast 250

One nomination from the Membership of the Committee

(d) Transport for the North Scrutiny Committee

One member and substitute member required. Transport for the North Board or Substitute Board Members and Rail North Committee Members cannot also be Members of this Scrutiny Committee. Therefore, these appointments must be different to those nominated to the Transport for the North Board and Rail North Committee Members and Substitute Members.

3.3 Throughout the municipal year outside body representatives could be subject to change and any such changes will be reported to the Committee.

3.4 Members will be aware that it is common practice for Local Authorities to make provision in their Standing Orders for questions to be asked of Members appointed to serve on Outside Bodies. It is therefore a matter for this Committee to nominate a Member for each of the constituent Local Authorities to answer questions at Council Meetings for the forthcoming year. The details of the appointments from 2021/22 are detailed at Appendix Two to the report.

## **4. IMPACT AND IMPLICATIONS**

### **4.1 Risks and Mitigation**

Failure to appoint Members to the external organisations may result in the Combined Authority not being appropriately represented

### **4.2 Communications and Consultation**

The agenda is published on the Combined Authority's website. Subject to approval from the Committee, details of the nominated Elected Members and Officers will be communicated to the relevant organisations.

## **5. CONCLUSION**

- 5.1 The Transport Committee is required to determine its cycle of meetings, representatives on the relevant Outside Bodies, and nominated Spokesperson for each Local Authority.

JILL COULE  
Monitoring Officer

COUNCILLOR LIAM ROBINSON  
Portfolio Holder for Transport and  
Air Quality

### **Appendices:**

Appendix One - Cycle of Meetings 2022/2023

Appendix Two - Appointments to Outside Bodies & Spokespersons 2023/23

**Background Documents:** None