



**LIVERPOOL
CITY REGION**
COMBINED AUTHORITY

METRO MAYOR
LIVERPOOL CITY REGION

STRATEGIC INVESTMENT FUND

Project Change Request Form and Deed of Variation

For LCR and Funder Admin to complete (prior to issuing)

Date:

Applicant:

Project Name:

SIF Number:

Grant Agreement Date:

Variation Lead Contact:

Reason for change:

Change request Number:

GUIDANCE

This document is to be completed by the Recipient in order to request a variation to the Funding Agreement. It will then be used internally by the Liverpool City Region Combined Authority for approval purposes and finally if the variation is approved it will be signed by the Chief Legal Officer in order to effect the change.

If approved, this Change Request will vary the Funding Agreement. All requests for changes to the Funding Agreement must be completed prior to the requested change taking place. The Liverpool City Region Combined Authority is under no obligation to accept / approve any change.

Please ensure that you complete all of the relevant sections.

Section One – General

This section must always be completed in order to provide us with details of why the change is being requested.

Section Two – Financial Changes

Please complete this section if the change you are requesting will amount to a financial change. This includes increases or decreases in the cost of the Project as well as changes to your agreed allocations / Expenditure Profile.

Section Three – Changes to Scope

Please complete this section if the change you are requesting will amount to a change in the agreed scope of the Project. Please also highlight in this section if the changes you are requesting will affect your stated outputs or outcomes.

Section Four – Changes in Timing

Please complete this section if the change you are requesting will affect the timing of the Project.

Section Five – Recipient's Execution

This section must always be completed. As this document is a standard document it is accepted that you will have your own preferred execution block. Therefore please insert your organisations preferred execution block where indicated.

Please note: this Project Change Request and Variation Form will eventually, if approved by the LCRCA, become the Deed of Variation and therefore it is essential that this document is signed by the appropriate signatory who has the authority to sign as a deed.

Section Six – LCRCA Internal Approval

This section will be used internally by the Liverpool City Region Combined Authority.

Section Seven – LCRCA's Execution

This section will be signed by the Chief Legal Officer / Monitoring officer in order to effect the change. Once this section has been executed as a deed this document will be the Deed of Variation.

SECTION ONE – GENERAL

Why is a 'change' sought to this project? (100 words)

Original proposal in the full business case include programme milestones for the majority of the construction to happen in 2019/20. The scheme is now split into 4 packages of work and it is proposed to re-profile the programme accordingly –

- Package 1 – City Centre Works (currently on site and delivering)
- Package 2 – The Strand (to be removed and replaced with Churchill Way Flyover Deconstruction)
- Package 3 – Lime Street
- Package 4 - Canning Dock are delayed.

Therefore a Change Control sought to agree milestones for the correct monitoring of the project.

A revised financial forecast has been developed in accordance with construction contract awarded for City Centre package and revised programme for Lime Street and Canning Docks. The change control seeks agreement on revised values.

The deconstruction of the Churchill Flyovers and demolition of the associated footbridges (Package 2) is to be part of the LCCC1 scheme with the £5m agreed funding from The Strand and an additional £1.75m increase in SIF funding to cover this scheme. The obligation on the Council to deliver The Strand is to be removed from the funding agreement, although funds as part of the funding agreement can be spent by the Council on The Strand scheme.

This change is a financial change.	✓	YES <i>Please complete section 2</i>	NO <i>Please leave section 2 blank</i>
This change is related to the Scope of the Project.	✓	YES <i>Please complete section 3</i>	NO <i>Please leave section 3 blank</i>
This change is related to the timing of the Project.	✓	YES <i>Please complete section 4</i>	NO <i>Please leave section 4 blank</i>

Please tick all that apply:-

Is this the first change you have requested on this Project?	✓	YES	NO
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Please list the dates of any previous changes below:

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SECTION TWO – FINANCIAL CHANGES

Please indicate the total change in project cost: *(show either increases or decreases in project cost)*

£1.75m increase

If this change results in an increase/decrease in project cost, please indicate why (100 words maximum) please note any increase in costs must be borne by the scheme promoter.

An additional £1.75m of SIF funding will be contributed to the deconstruction of the Churchill Way Flyovers and demolition of the associated footbridges (Package 2) with the additional project cost coming from local contribution.

If the change will result in a change to your allocations/Expenditure Profile please use the table below to illustrate the nature of the change and if relevant attach revised Expenditure Profile.

Year		Funding Agreement Allocation	Current Allocation	Requested Revised Allocation
2018 / 2019	Revenue			
	Capital	£10.67m	£10.67m	£1.22m
2019 / 2020	Revenue			
	Capital	£23.86m	£23.86m	£26m
2020 / 2021	Revenue			
	Capital	£3.87m	£3.87m	£12.93m
2021 / 2022	Revenue			
	Capital			

2022 / 2023	Revenue			
	Capital			
2023 / 2024	Revenue			
	Capital			

SECTION THREE – CHANGES TO SCOPE

Please use the space below to provide information on the required change in scope including locational issues, target audience, outputs, targets etc. and the rationale for change (100 words maximum)

The Strand will no longer be delivered through LCCC1 and will be replaced with the deconstruction of the Churchill Way Flyovers and demolition of the associated footbridges as Package 2.

The GFA states there will be 2.71km of new cycle ways created, however the Churchill Way Flyover was being used as a route for some of this cycle path and the Strand. As the Flyover is now being demolished, a new cycle route is being considered, however the route has not yet been fully confirmed, and the exact distance cannot be confirmed as of yet.

As the Strand no longer forms part of LCCC1 and therefore the length of road to be resurfaced in the outputs will decrease. The original output length of road to be resurfaced in the outputs 4.78km however this will now decrease to 2.55km due to 2.23km removed from the Strand.

The removal of the Churchill Way Flyovers will eliminate an unacceptable safety risk, ensuring the safety of the public and workforce, whilst at the same time reducing maintenance costs and delivering value for money compared against any other alternatives considered.

Will the change affect the original stated outputs or outcomes? Yes

If yes, please provide information on how the changes sought will affect your stated outputs or outcomes (200 words maximum)

The expected Outcomes highlighted within the Grant Fund are –

- *Improved Land and property price increase* – The overall property prices will increase within the areas associated with LCCC1
- *Job Creation potential* – Contractors are continuing to employ additional and local staff to complete the works
- *Health improvements* – the removal of the Strand from LCCC1 removes the new cycle path from this scheme and the associated health benefits, however, the council are determined and committed to complete the Strand Scheme.
- *Increased footfall* – the removal of the Strand from LCCC1 removes the associated enhanced public realm and the associated increased footfall, however, the council are determined and committed to complete the Strand Scheme.
- *Safety improvements* – the removal of the Churchill Way Flyovers will eliminate a safety risk due to the failed assessment and concrete spalling issues with the existing structure.
- *Improved areas surrounding the flyovers* – the flyovers are currently segregating the city center from the area to the north of Hunter Street. The removal of the flyovers will provide an opportunity to transform the area, improving connectivity and public realm area.
- *Reduce antisocial behavior* – due to its arrangement and provision of dark and inaccessible areas, the flyovers are used for anti-social activities. The removal of the flyovers will open up the space reducing anti-social behavior activities in the area.

SECTION FOUR – CHANGES IN TIMING

If the change will result in a change to any of the dates defined in the Funding Agreement please use the table below to illustrate the original Funding Agreement dates, the current dates (if there has been a previous change) and the requested revised dates.

Defined Date	Original Funding Agreement Date	Current Date <i>(if there has been a previous change)</i>	Requested Revised Date
The Strand	16/10/2020	16/10/2020	Removal from scheme
Victoria Street	01/05/2019	01/05/2019	22/11/2019
Tithebarn Street	22/11/2019	22/11/2019	01/05/2020
Moorfields	30/04/2019	30/04/2019	30/08/2019
Lime Street/St George's	20/01/2021	20/01/2021	31/07/2021
City Centre Bus Hub	15/02/2019	15/02/2019	06/11/2020
Brownlow Hill	30/08/2019	30/08/2019	14/02/2020
Canning Dock Bridges	31/08/2020	31/08/2020	01/10/2020
City Coach Park	22/11/2019	22/11/2019	31/01/2020
Churchill Way Flyover Demolition	n/a	n/a	31/01/2020

SECTION FIVE – RECIPIENT’S EXECUTION

Please provide details of any documents you have attached in order to support your request:

Churchill Way Flyovers presentation
Churchill Way Flyovers programme

Executed as a Deed by the Grant Recipient

**PLEASE DELETE THIS BOX AND INSERT
YOUR STANDARD EXECUTION BLOCK
PLEASE NOTE THAT THIS MUST BE
SIGNED AS A DEED**

SECTION SIX – LCRCA INTERNAL APPROVAL

For LCR and Funder Admin use only

	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>Total</u>
Original Budget							
Agreed Revised Budget							

Recommendation to Approve ‘Change’: *(please tick the appropriate box)*

PMO	I recommend that this change be accepted as an Immaterial Change.	<input type="checkbox"/>
	I recommend that this change be accepted as an Intermediate Change.	<input type="checkbox"/>
	I recommend that this change request be referred to the CA for approval.	<input type="checkbox"/>
	Name Signed Date	
Finance	I recommend that this change be accepted as an Immaterial Change.	<input type="checkbox"/>
	I recommend that this change be accepted as an Intermediate Change.	<input type="checkbox"/>
	I recommend that this change request be referred to the CA for approval.	<input type="checkbox"/>
	Name Signed Date	
Legal	I recommend that this change be accepted as an Immaterial Change.	<input type="checkbox"/>
	I recommend that this change be accepted as an Intermediate Change.	
	I recommend that this change request be referred to the CA for approval.	
	Name Signed Date	



This change request amounts to an **Immaterial Change** as defined by the constitution of the Liverpool City Region Combined Authority.

Signed and approved by the Director of Commercial Development and Investment

.....
Director of Commercial Development and Investment

This change request amounts to an **Intermediate Change** as defined by the constitution of the Liverpool City Region Combined Authority.

Signed and approved by the Head of Paid Service and / or Directors and Monitoring Officer

.....
Head of Paid Service / Director

Date

.....
Monitoring Officer

Date

SECTION SEVEN – LCRCA’S EXECUTION

The change request specified above having been considered by all relevant officers is by virtue of the signatures of all parties above and below hereby acceded to and the Grant Agreement referred to above is hereby varied accordingly.

Except as mentioned above the terms of the said Grant Agreement otherwise remain the same.

By signing/executing the change request and variation form above the Applicant represents to the Funder named in the Grant Agreement that the information set out in the change request form and any documents attached is true and accurate in all respects and the Applicant hereby undertakes to complete the Project (as varied) within the Grant Period remaining.

Executed as a Deed by the Liverpool City Region Combined Authority

Signed

Name

Date

