

# LIVERPOOL CITY REGION COMBINED AUTHORITY

To: The Chair and Members of the Audit and Governance Committee

Meeting: 24 July 2019

Authority/Authorities Affected: All

EXEMPT/CONFIDENTIAL ITEM: No

## REPORT OF THE MONITORING OFFICER

### WORK PROGRAMME AND SCHEDULE OF MEETINGS 2019-20

#### 1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide members of the Committee with an opportunity to consider and discuss the proposed Work Programme for 2019/20 which takes into account contributions made by the Head of Internal Audit, the Head of Finance and the Monitoring Officer relating to key statutory deadlines for submission of reports for approval and the future operation of the Committee during the course of the municipal year.

#### 2. RECOMMENDATIONS

- 2.1 It is recommended that the Audit and Governance Committee :
- (a) agree the proposed Work Programme for 2019/20 as set out at Appendix A and that any amendments during the course of the municipal year be made in consultation with the Chair and the Monitoring Officer.

#### 3. BACKGROUND

- 3.1 The purpose of this report is to identify and highlight the proposed Work Programme for 2019/20 having consulted with the Head of Internal Audit, the Head of Finance and the Monitoring Officer.
- 3.2 The Liverpool City Region Combined Authority must comply with specific statutory timeframes relating to the submission and approval of reports relating to finance and audit during the course of the municipal year and the report reflects these timescales in accordance with the schedule of meetings as approved by the LCR Combined Authority.
- 3.3 The proposed Work Programme for 2019/20 is contained within Appendix A and includes the approved dates for the Committee meetings for 2019/20. It is proposed that each of the meetings are themed around Internal Audit, Finance and

Governance according to the remit, functions and terms of reference of the Audit and Governance Committee.

#### **4. RESOURCE IMPLICATIONS**

The resources to support such activity are being delivered from within the existing resources of the LCR Combined Authority.

##### **4.1 Financial**

There are no specific financial implications associated with this report.

##### **4.2 Human Resources**

There are no specific Human Resources implications associated with this report.

##### **4.3 Physical Assets**

There are no specific Physical Asset implications associated with this report.

##### **4.4 Information Technology**

There are no specific Information Technology implications associated with this report.

#### **5. RISKS AND MITIGATION**

5.1 There are no risks associated with this report or implications.

#### **6. EQUALITY AND DIVERSITY IMPLICATIONS**

6.1 There are no equality and diversity implications arising from this report.

#### **7. COMMUNICATION ISSUES**

7.1 The Audit and Governance Work Programme for 2019/20 will be made available on the Liverpool City Region Combined Authority website.

#### **8. CONCLUSION**

8.1 This report provides members of the Committee with an opportunity to consider and discuss the proposed Work Programme for 2019/20 which takes into account key statutory deadlines for submission of reports for approval and the future operation of the Committee during the course of the municipal year.

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Appendices:  
Appendix A – Proposed Work Programme 2019/20